

## **2010 Idaho Job Vacancy Survey Frequently Asked Questions – Survey Responses**

**I do not have any job vacancies. Do I still need to complete the survey?**

Yes. A “no” response is just as important as a “yes” response for vacancies.

**I expect to hire someone in the next few months but cannot afford to right now. Does that count as a vacancy?**

No. Only count the vacancies for which you are currently hiring.

**I am not sure if my business has work related to one of the areas listed on question # 3. Can you help me determine this?**

We have provided some [examples](#) to assist you in determining whether the type of work your business does may be related to one of those activities. Please use this sheet to make this determination for yourself.

**How long can a position last and still be considered temporary?**

If you know that a position is going to end on a specific date, it is considered temporary, regardless of the amount of time between now and the end date.

**We prefer to hire someone with a bachelor’s degree, but we will accept a lower education level if the person has enough experience. Which education level do I choose?**

Select the absolute minimum education level that you will accept, even if you would prefer an applicant with a higher level.

**What do you mean by “unrelated work experience?”**

Unrelated work experience is any type of employment that is not similar to the position you are posting. For example, some employers want the applicant to have held some type of job before, regardless of whether it is in the same line of work.

**The wages for this position will depend on the person’s experience. Can I write in a range for the wages?**

Please provide a single value for the wages. You may use the wage that you expect to offer a typical candidate for this position.

**My company offers health insurance but only pays a small portion of the cost. Does that count as offering health insurance?**

Yes. If your company offers the employees the option to enroll in any type of health insurance then mark the box indicating you offer health insurance benefits.

**Does a driver’s license count as a required license or certification?**

A driver’s license counts if it is a requirement to be considered for the position, or if a specific driver’s license (such as a CDL) must be obtained upon hire.

## **2010 Idaho Job Vacancy Survey**

### **Frequently Asked Questions – General Information**

#### **How did you get my information?**

We obtained your number through a random sample of employers who paid unemployment insurance last year. This helps us ensure that we are getting a wide variety of responses from employers all across Idaho.

#### **How will this information be used?**

Researchers will create a report showing the numbers and types of job vacancies by business size and industry. Survey findings will be used as part of making important investment decisions on education and training programs needed in Idaho.

#### **Is this confidential?**

Absolutely. Your responses are private and confidential. Information provided in your responses will be compiled with other employers to create a statewide report. No individual response will be identifiable.

#### **Who should complete this survey?**

Anyone with knowledge of the company's recruiting or hiring can complete the survey. The survey requests that a contact person is identified in case we have questions about information included in the survey.

#### **Am I required by law to fill out this survey?**

No, but the success of the survey and the quality of the results depends on employers who complete the form. Not every employer in the state will receive this survey. With your participation, wage, benefit, and other types of labor market information about Idaho that businesses, economists, government officials, students and many more rely on will be as accurate as possible. .

**I don't have information available for some of the questions. What should I do?** Any information you can provide is helpful. For instance, you may be able to report whether or not a position is vacant, but not an education level.

#### **How much time will this take to complete?**

On average it will take less than 5-10 minutes of your time to answer the questions.

#### **Will I be charged to get a copy of the results?**

No. Like most labor market information, the results of the Job Vacancy Survey will be available free of charge on the Idaho Department of Labor's Web site.

#### **Who do I contact if I have more questions about this survey?**

Please call the Research & Communications Bureau at the Idaho Department of Labor at (800) 772-2553, ext. 5675 or e-mail us at [jobvacancy.survey@labor.idaho.gov](mailto:jobvacancy.survey@labor.idaho.gov).